

NOTICE OF JOB OPPORTUNITY: THIS NOTICE IS BEING PROVIDED AS A RESULT OF THE FILING OF AN APPLICATION FOR PERMANENT ALIEN LABOR CERTIFICATION FOR THE RELEVANT JOB OPPORTUNITY. ANY PERSON MAY PROVIDE DOCUMENTARY EVIDENCE BEARING ON THIS APPLICATION TO: CERTIFYING OFFICER, U.S. DEPARTMENT OF LABOR EMPLOYMENT AND TRAINING ADMINISTRATION, ATLANTA NATIONAL PROCESSING CENTER, HARRIS TOWER, 233 PEACHTREE STREET, SUITE 410, ATLANTA, GA 30303, PH: (404) 893-0101, FAX: (404) 893-4642.

COMPANY: Phoenix Bulk Carriers (US) LLC

LOCATION: 109 Long Wharf, Newport, RI 02840

POSITION TITLE: Vessel Operations Manager

DUTIES: Manage bulk ocean carrier transportation shipping in ocean going vessels. Responsible for all aspects of managing both the Head Fixture and the voyage to ensure that they are operated in a safe, efficient and profitable manner whilst complying with all statutory and corporate regulations and requirements. Provide support to the Commercial, Technical and Finance departments as part of day to day operations. Perform functions together with other tasks as required by the supervisor. During the fixing process and after the fixture is complete become familiar with all aspects of the Head Fixture. Head Fixture responsibilities include the following: - Become fully familiar with the governing Charter Party and the vessel; - Establish a good working relationship with the senior officers; - Check entries in Computer system to ensure Head Fixture is correctly set up; - Issue Time Charter instructions to the Master of the vessel; - Arrange on and off hire surveys; - Monitor delivery notice and send redelivery notices; - Ensure all documents and plans are received and are valid; - Ensure the vessel complies with all contracted and statutory requirements; and ensure hire and other payments are made on time whilst avoiding overpayment of hire. During the fixing process and after the fixture is complete become familiar with all aspects of the Voyage Fixture. Voyage Charter responsibilities include the following: - Become fully familiar with the governing Charter Party; - Check budget and all other items in the Computer System; - Check methods of loading and discharge and all restrictions and cargo specifications and all ports; - Issue Voyage Instructions to The Master; - Check the stowage plan to ensure full compliance with loadline regulations, loading zones, stability and trim, bunker requirement, draft restrictions and loading and discharge sequences for all ports and canals; - Appoint all agents using the DA Desk system; - Arrange bunkers taking account of safe capacity, cargo uplift, SECA zones, Redelivery requirements etc.; - Send notices for load and discharge ports; - Arrange for SCAC and AMS compliance; - Arrange for Weather Routing and Monitoring; - Arrange for hold cleaning ensuring compliance with Marpol and other regulations, ensure correct chemicals and cleaning equipment is supplied; - Negotiate and Arrange Stevedores if required; - Prepare laytime statements and Freight Invoices; - Update itinerary and laytime on minimum daily basis; - Continuously review PandI and keep updated at all times; - Finalize all aspects of the voyage including Hire, Port DA's , Despatch and Demurrage, Freight etc.; - Actively chase all outstanding funds from all counterparties. Travel to ports as required from time to time to supervise cargo or cleaning operations and protect the interests of the company. Handle all aspects of any claims or disputes in consultation with department supervisor. Attend training sessions formal or informal as directed to continuously improve knowledge and expertise. Keep up to date on all applicable regulations specifically those relating to Fuel, Marpol, Cargo and Vessel operations. Utilize experience as Chief Officer and qualifications as Master provide support and advice to the Master of the vessel in all aspects of the voyage. 10% international and domestic travel required for attendance at company vessels and/or projects.

REQUIREMENTS: Requires a Bachelor's degree in International Transportation Management International Business, International Trade, Maritime Transportation, Master Mariner or a directly related field plus two (2) years of experience instructing Masters and other maritime professionals, service providers and others in their duties. Experience must include:

Two (2) years of experience with each of the following (experience may be gained concurrently):

- Experience in Bulk Trade operations specifically dealing with dangerous cargos such as cargos which may liquefy and cargos which have hazardous chemical properties.
- Ability and experience to supervise and co-ordinate cargo operations and hold cleaning on board our owned and time chartered vessels
- Ability to inspect vessels in order to ascertain the general condition and safety preparedness of the owned and chartered vessels.
- Ability to read and use a deadweight scale to properly plan a vessel's cargo uplift

One (1) year of experience with each of the following (experience may be gained concurrently):

- Working as a vessel operator ashore with an Owner or Operator.
- Experience with basic Meteorological and Navigation principles
- Understanding of vessel's performance indicators and application of same in a commercial environment
- Knowledge of maritime regulations as they apply to ECA and ballast management

Six (6) months of experience with each of the following (experience may be gained concurrently):

- Word
- Excel
- Powerpoint
- Outlook
- Integrated Operations, Chartering and accounting software, including Softmar, Dataloy, Glomaris, Shipnet or Netpas

40 hours/week. 9am - 5pm.

To apply, send resume to: jobs@phoenixbulkus.com. Include ref # VesselOperator01 when applying.